

## When preparing for a successful toolbox talk, be sure to review your fall prevention program with your employees:

## **Quick Tips:**

- Try to start early in the day.
- Ask subcontractors, owners, architects and engineers to join your stand-down meeting.
- If necessary, create a presentation or hands-on activity to create an interactive experience.
- Decide how long your meeting will last (depends on your worksite).
- Make it interesting by bringing snacks and asking employees for their experiences or suggestions.

## Be aware of the types of falls that could happen:

- Falls from ladders.
- Falls from a roof.
- Falls from a scaffold.
- Falls down stairs.
- Falls from a structural steel.
- Falls through a floor or roof opening.
- Falls through a fragile roof surface.

## Questions to ask yourself:

- What needs improvement?
- Is your program meeting its goals?
- Are you experiencing fatalities, injuries, or near misses?
- Are employees aware of the company's fall protection procedures?
- What training have you provided to your employees? Does it need revision?
- What equipment have you provided to your employees? Is better equipment available?

What have you learned? Can you improve your fall prevention program? If so, create a new fall prevention plan and put it in action as soon as possible!